

# Hunshelf Parish Council

13 May, 2018

## Parish Council Notice Board

You are hereby Invited to the Annual Meeting of the Hunshelf Parish Council to be held at 7:15 p.m. on Wednesday 16<sup>th</sup> March 2018 in the Providence Room Green Moor Methodist Church to consider the following agenda

- 1 To receive apologies for non-attendance
- 2 To elect a Chairman for the year 2018/19. Councillor Mrs K Austin nominated
- 3 To elect a Vice Chairman for the year 2018/19. Councillor B Tylee nominated
- 4 To receive any declarations of interest from Councillors
- 5 To receive Acceptance of Office Declarations for Councillors Austin and Tylee
- 6 To note the minutes of the Annual Meeting of the Parish Council held on Thursday 8<sup>th</sup> of May 2017
- 7 To note comments and decisions reached at the Meeting of the Parish held on Monday 16<sup>th</sup> May 2018
- 8 To adopt the Data Audit as presented by the Clerk and to implement all the recommendations contained therein
- 9 To appoint Mr Rob Winter of Barnsley MBC as the Data Protection Officer for Hunshelf Parish Council.
- 10 To confirm the accounts for 2017/18
- 11 To agree the Annual Governance Statement for 2017/18
- 12 To confirm the Bank Reconciliation Statement for 2017/18
- 13 To receive any declarations of interest from Councillors
- 14 To take as read and to approve the minutes of the previous meeting of the parish council held on 19<sup>th</sup> February 2018 (*Attached*)
- 15 To discuss matters arising from these minutes
- 16 To receive any reports from the Clerk (*Appendix A*)
- 17 To consider any Planning Applications or planning matters
- 18 To receive communications from any member of the public on Planning Matters
- 19 To receive copies of the bank statements for February 2018 (*Attached*)
- 20 To authorise the signing of orders for payment (*Appendix*)
- 21 To note the receipt of Income (*Appendix*)
- 22 To receive copies of a data audit from the Clerk; to comment thereon and undertake appropriate action. (Paper circulated)
- 23 To agree a disclaimer to be added to parish council emails
- 24 To receive reports from Sub-Committees.

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- 25 To consider the gritting schedule for the parish in the light of the recent bad weather.
- 26 To consider a policy on the storing of papers and their ultimate disposal
- 27 To consider a communication from a member of the parish concerning dog fouling on the Delf and to undertake appropriate action
- 28 To note the latest issue of the Hunshelf Chat
- 29 To consider any reports or concerns of crime in the parish.
- 30 To receive any comments and or requests from the Green Moor Sports Club
- 31 To receive any communications from BMBC concerning the "Parish Governance Review"
- 32 To receive any reports from the YIB Sub Committee concerning the acquisition of a storage unit and any other items
- 33 Any minor items or items for the next agenda
- 34 To note that completely new Declarations of Interest forms would need to be completed after the elections in May 2019
- 35 To confirm the next meeting as Monday 4<sup>th</sup> June 2018 at 7:00 p.m. in the Green Moor Methodist Church.

#### **Income**

Precept 2018/19		£ 4,500.00
J Atkinson	Rent Isle of Skye Paddock	£ 100.00

#### **Expenditure**

D Horsfall	Presentation bouquet	£ 25.95 inc VAT 4.33
P Allott	Foundations storage Unit	£ 169.86 plus VAT £ 33.97
S Derrick	Chat printing	£ 85.00
YLCA	Subscription 2018/19	£ 128.00
Twiggs	YIB	£ 96.00
Incprint	YIB	£ 66.00
IoW Computer Geek	Web Site Admin (replacement cheque)	£ 53.99
Zurich Insurance		£ 539.49
David Rose	YIB Parish Projects	£ 787.58

#### **Clerk's Reports**