

**Minutes of the Meeting of the Hunshelf Parish Council,
Held at 8:00 p.m. on Thursday 15th May 2014
in the Providence Room, Green Moor Church**

Present: Councillors Mrs K Austin, Miss K Battye, R Popplewell, J Kerr and B Tylee. Four members of the public in attendance.

1 To elect a Chairman of the Parish Council for the year 2014/15

Councillor B Tylee was elected as Chairman of the Hunshelf Parish Council for the year 2014/15

2 To elect a Vice Chairman of the parish council

Councillor J Kerr was elected as Vice Chairman of the Hunshelf Parish Council for the year 2014/15

3 Apologies for absence

There were none

4 Declarations of interest from Councillors

There were none

5 Minutes of the previous meeting held

The minutes of the meeting of the parish council held on Thursday 27th March 2014 were confirmed

6 Matters arising from these minutes

There were none

7 Items from the Annual Meeting of the parish held on Thursday 15th May 2014

There were none

8 Members of sub committees

It was agreed that sub committees would be formed as needed and as appropriate

9 Internal auditor for 2014/15

Mr J Bennett was confirmed as the Internal Auditor for the Parish Council for the year 2014/15

10 Accounting Statement for 2013/14

The Accounting Statement was agreed and the Chairman was authorised to sign the same

11 Bank Reconciliation Account for 2013/14

The Bank Reconciliation Statement for the year 2013/14 was confirmed

12 Annual Governance Statement for 2013/14

The Annual Governance Statement was agreed and the Chairman authorised to sign the same

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13 Parish DVD

Councillor Popplewell reported that progress had been made and that he was about to start to group the photographs he had collected into a story form. Councillor Battye agreed to do the voiceover for the DVD. The Clerk asked members to note that a grant application would be made for this project and others, once costs had been established

14 Parish plan

Councillor Popplewell reported that he was about to start entering the data into a computer to allow for sorting and analysis. He asked that any further responses be sent to him fairly urgently

15 Reports from the Clerk

Mayors Civic Service 12th June	Noted
White Rose Update	Noted
Peak and Northern Newsletter Signpost	Noted
Bumblebee Conservation Trust Newsletter	Noted

16 Planning Applications

There were none

17 Communications from any member of the public on Planning Matters

A parishioner commented on the vegetation on Chapel Lane. It was agreed that two councillors would investigate and report back in due course

18 Wall at the Pump House

It was noted that BMBC had inspected the wall at the Pump House and found it safe. Members were asked to examine the wall at regular intervals to ensure that any perceived faults were reported to BMBC before any serious failure of the wall took place

19 Moorland marker posts on the grass verges on Well Hill Road

The suggestion of installing marker posts along the edge of the road in Green Moor was discussed at length. It was agreed to leave the item over to the next meeting, and in the meantime to consider any alternative proposals

20 Conservation and repair of the Wagon Way in Hill Top Lane

Councillor Mrs Austin reported that she had arranged for a test "Geophysics" survey of a small section of the Wagon Way with a view to ascertaining the relevance and feasibility of a full survey. This latter would be part of a grant application later in the year

21 Grass cutting schedule for the Delf for 2014

It was agreed that now the field on the Delf had been cleared of excess vegetation, Mr Watts should be asked to cut the grass immediately and at regular intervals thereafter. The Clerk was to ascertain from Mrs B Mangham the likely date of the use of the field by the Green Moor Church and ensure that the grass is cut in time for that event.

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22 Ward Alliance funding in 2014/15

There were no further projects at this time for which funding might be sought from the Ward Alliance

23 Dry-stone walls in the parish.

It was reported that the wall on the Delf had been repaired, but that the rest of the wall was not in a good state and would require attention sooner or later

24 Farm Watch/Neighbourhood Watch in the parish and surrounding area

It was agreed that the Clerk would prepare a summary of the applications so far and arrange for them to be presented to the Neighbourhood Watch Scheme through Councillor Mrs Austin

25 Orders for payment

The following orders were authorised

Acorn Walling, Delf Wall repair	£ 262.00
Zurich Insurance, Parish Council Insurance	£ 492.57
Zurich will offer a discount on the above if we sign up for three years	
CPRE Subscription	£ 36.00
Peak and Northern Subscription	£ 22.50

The Clerk was authorised to commit the council to a three year contract with the Zurich Insurance Company to gain the discount

26 Bank statements for April 2014

Members received copies of the bank statements for April 2014

27 Receipt of Income

The following income was noted

Samuel Wordsworth Trust	£ 18.00
Lease Salter Hill	£ 67.00
Lease The Outlook	£ 76.40

28 Repair to the Playground.

It was noted that the manufacturers had not yet sent the replacement parts. The Clerk asked members to note that the Playground Inspection was due any time.

29 Repairs to the K6 telephone box

Councillors Kerr and Tylee agreed to try to source a reputable person to undertake the repair/refurbishment of the telephone box.

30 Payment of Invoices Policy

It was confirmed that the policy of the Hunshelf Parish Council is that the parish council would continue to make payments via the cheque system and that cheques would only be valid if signed by two elected members of the parish council

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31 Date of the next meeting

The date of the next meeting was conformed for Thursday 17th July 2014 at 7:45 p.m.