

**Minutes of the Meeting of the Hunshelf Parish Council,
Held at 7:45 p.m. on Thursday 16th April 2015
in the Providence Room, Green Moor Church**

Present: Councillors, B Tylee, Miss K Battye, R Popplewell and J Kerr. Three members of the public in attendance.

1 Apologies for absence

Apologies for non-attendance were received from Councillor Mrs K Austin

2 Declarations of interest from Councillors

There were none

3 Minutes of the previous meeting held on 19th February 2015

The minutes of the meeting held on Thursday 19th February 201 were approved

4 Matters arising from these minutes

There were none

5 Internal control of parish council funds

Members confirmed that the present process of receiving full copies of the bank statements each month enabled them to control adequately the funds of the parish council

6 Accounts of the parish council for 2014/15

The Clerk presented the accounts of the parish council for the year to 31 March 2015. A concern was raised about the payment of cheques in advance of the receipt of goods and the Clerk agreed to raise this with the internal auditor

7 Accounting Statement for 2014/15

The Accounting Statement for the year to 31 March 2015 was confirmed. The Chairman of the meeting was to sign the requisite document.

8 Annual Governance Statement for 2014/15

The Annual Governance Statement was confirmed and the Chairman of the meeting was to sign the requisite document

9 Bank Reconciliation Account for 2014/15

The Bank Reconciliation Account was confirmed.

10 Reports from the Clerk

Electoral roll amendment	Noted
Silkstone Parish Newsletter	Noted
White Rose Updates	Noted
Grant underspent accepted	Noted
Planning Regulatory Board 17 th February	Noted

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11 Planning Applications Matter

8.1 2015/0201 Change of design of barn, Holly Hall

The Parish Council had no comments on this application

8.2 Footpath Diversion in Wortley. It was agreed that an objection should be made to the proposed footpath diversion across the rugby club pitch in Wortley

8.3 Possible breach of Planning. It was agreed that the Clerk would contact BMBC to point out the possible breach of planning at the “stable” construction on Underbank Lane

8.4 Un-authorized Tipping, Underbank Lane. It was agreed that the Clerk should approach BMBC with details of the possible breach of regulations as regards tipping on a site at the foot of Underbank Lane

12 Communications from any member of the public on Planning Matters

There were none

13 Assets of community value under the right to bid legislation

The Clerk reported that he was in the throes of completing several forms to register the various assets of the community under the “Right to Bid Legislation”. He asked if any member had a plan of the three buildings on Chapel Lane in their location. Members promised to search their files.

14 “Transparency Code” for parish councils and the NALC Local Councils Award Scheme

The Clerk reported that the “Transparency Code” and the “NALC Council Awards” had much in common in their requirements. Basically, the parish council would need to go online and have its own web site. On this web site the requirement to “publish online the various financial and legal document” would be met. These documents include the minutes and agendas, the full financial statements and documents and various links to such as members interests.

As yet a satisfactory response from The Department of Communities and Local Government, NALC, YLCA and BMBC had failed to help in this matter; specifically in the cost of a web site with a distinct suffix such as .gov. The parish council is now required to publish online the various documents listed above. Presently they are placed on the BMBC web site by the Deputy Director Mr I Turner. This is not a long term solution.

Further enquiries are being pursued.

Members expressed concern that the task of keeping a web site up to date would be onerous. The Clerk reported that he had to provide all these documents now on a regular basis.

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15 “Clean and Green” Area Forum Initiative

Members noted the meeting on 23rd April to consider a joint approach to such matters as grass cutting, litter picking etc. It was noted that Councillor Mrs Austin and the Clerk would attend a meeting on 23rd April which was to explore possibilities. There would be a report back in due course.

16 Verges on Well Hill.

It was reported that matters were moving forward in the provision of kerbs on Well Hill, and that developments were expected shortly. It was noted and appreciated that the residents on the corner of Stoneway Mews were now parking on the Mews instead of on Green Moor Road.

17 Oxspring Parish Council’s Neighbourhood Plan.

Councillor Popplewell reported that the Neighbourhood Plan for Oxspring involved Hunshelf. It had been agreed last year that a small section of Hunshelf Parish could be included in the Oxspring Neighbourhood Plan as the parish boundary divided the Oxspring playing field. A further agreement had been made for the inclusion of a field to the side of the playing field to enable discussion of the siting of a new school. At the time, it was made clear that the parish council did not and would not relinquish any “rights” of comment or discussion on this piece of land.

A developer has asked that a third piece of Hunshelf Parish be included in the Oxspring Neighbourhood Plan area. This request had been firmly rejected by Hunshelf. The matter is now in the hands of the BMBC Planning Department. Members received a copy of the letter sent to BMBC stating that this third piece of land was not to be included in the plan.

18 Dog fouling in the parish

As this item was the responsibility of Councillor Austin, it was left until the next meeting

19 Parish and community notice board

It was reported that the new board had arrived and was presently in the Green Moor Church. However, the board was due to be returned to the suppliers as it had been constructed as a “two post” board and not the “three post” board that is required in the windy conditions of Green Moor

20 Monthly inspection of the playground.

The monthly safety check from Councillor Tylee was received. There was nothing to note. The report was to be included in the minutes.

It was noted that Councillor Tylee was to spray the weeds on the edge of the playground surface as they are becoming invasive and damaging the surface. A tree on the edge of the playground had been coppiced for safety reason and to protect the back wall. When

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the grass and weeds have been cleared it is intended that the equipment is cleaned. A member of the public asked if a “baby swing” could replace the present child’s swing. It was agreed that Mr Johnson would investigate the cost of such an improvement and report back at the next meeting

21 Playground Annual Safety Inspection

The Clerk reported that he had ordered an inspection of the playground from BMBC

22 Telephone box electricity supply.

It was noted that the parish council solicitor had finally resolved the long standing dispute with NPower concerning the non-supply of power to the telephone box. The Clerk expressed great relief

23 Identity theft in the parish

The incidence of identity theft in the parish was noted as was the use of the South Yorkshire Informer System to alert parishioners. All members of the parish were urged to secure their letter boxes and parcel drop facilities

24 Orders for payment

The following orders were authorised for payment

Grass cutting Mr P Watts	£ 250.00
Zurich Insurance	£ 459.20
Subscription YLCA	£ 117.00
Pennystone Walling	£ 580.00
Barnsley MBC (Kerbs)	£ 8,860.00

25 Bank statements for February and March 2015

Members received copies of the bank statements for February and March 2015

26 Receipt of Income

The following income was noted

Grant for kerbs and notice board	£ 800.00
Samuel Wordsworth Trust	£ 16.00
VAT Claim	£ 1,833.22

27 Hydro Scheme on the River Don

Councillor Tylee reported that discussions were still in progress, but that the water authority had raised difficulties over using reservoir outlets. Further discussion would take place. The Clerk raised a concern of a local resident about any proposed work on the height of weirs, and was asked to convey to the person concerned that there was no intent, not would there be any intent to flood any areas at all.

28 K6 telephone box

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A suggestion was received from a parishioner that the K6 telephone box be repaired using silicone sealer and a set of replacement glass panels. The Clerk produced a report from Mr K Pennington outlining the work needed to be done before any replacement glass is fitted. He also asked if the box could be more fully restored to its original format with replacement metal liners to the panels. It was agreed that further investigations would take place.

29 Footpath claim across Hunshelf Bank

Councillor Kerr informed the meeting that he was still pursuing this matter

30 Minor items, or items for the next agenda

There were none

31 Date of the next meeting

The date of the next meeting was confirmed as 8:15 p.m. on Thursday 14th May 2015 and it was noted that this meeting is the first one of the new council and that the annual meeting of the parish will be held at 7:45 p.m.