

**Minutes of the Meeting of the Hunshelf Parish Council,
held at 7:00 p.m. on Monday 24th April 2017
in the Providence Room, Green Moor Church**

Present: Councillors, Miss K Battye, Mrs K Austin, R Popplewell, J Kerr and B Tylee. Five members of the public in attendance as was BMBC Councillor R Barnard

1 Apologies for non-attendance

There were none

2 Declarations of interest from Councillors

There were none

3 Minutes of the previous meeting of the parish council held on 27th March 2017

With the addition of the word "Some" in item 14, the entry now to read "Some members expressed a strong view etc.", the minutes were confirmed

4 Matters arising from these minutes

4.1 Delf Field refurbishment

The Clerk reported that he had written to Mr Heseltine the parish council's solicitor concerning the parish council's easement over land adjacent to Delph Mews. The reply from Mr Heseltine was noted, but it was agreed that the relevance of the response was limited. It was identified that the problem lay in unauthorised use of the track up to the Delf Field and the discussion concentrated on ways and means of restricting and/or managing such use of this access

It was noted that the parish council was also concerned about unfettered access up the track by motor vehicles and that the constraints and requirements of grant aid for the restoration of the Delf Field made it imperative that access for persons in disability vehicles would be provided.

It was agreed that the project should proceed as planned with consultation at all stages between the residents and the parish council. In particular it was agreed that

- 1 Residents would be invited to any meeting with the BMBC Officer responsible for the drainage scheme to allay fears over the size and frequency of vehicles, the direction of the water flows and time scales
- 2 The residents were to consider how best to block unauthorised traffic from using this track. The parish council would fund such works, either from the grant or from reserves. Suggestions made at the meeting included lockable bollards placed in strategic positions (to be agreed by the residents) and the number of key holders
- 3 The track from the tarmac lane to the entrance to the Delf Field could be improved to take wheelchairs and that this improvement would probably be by scraping away some of the debris and replacing any difficult areas with stone chippings. The final arrangements would be made only after consultation with the residents

The Clerk pointed out that these minutes would be on the web site very shortly as a draft and said that the parish council would welcome any comments.

**Minutes of the Meeting of the Hunshelf Parish Council,
held at 7:00 p.m. on Monday 24th April 2017
in the Providence Room, Green Moor Church**

4.2 Speed survey in Green Moor

Members received a copy of the speed survey though Green Moor carried out some time ago. It was noted that the number of vehicles passing down the hill at that time was in the order of 300 a day.

BMBC Councillor R Barnard agreed to put in a formal request to BMBC for the speed survey to be repeated in October/November 2017

5 Reports from the Clerk

To note the passing of Mrs E Steel	noted with deep sadness
CPRE Countryside Voice	noted
PNFS Annual General Meeting	noted

6 Planning Applications

6.1 2017/0508 Cut and Fill Cricket Club field

The parish council had no comments on this application

6.2 2017/0497 Extension, Ash Trees, Blackmoor Farm

The parish council had no comments on this application

7 Communications from any member of the public on Planning Matters

There were none

8 Safety of the Playground

Members received a copy of the monthly playground safety report undertaken by Councillor Tylee. He reported that he had found no problems and members agreed that the report was to be attached to the minutes

9 Orders for payment

The following invoices were authorised for payment

101302	Award Electrical Installations (Defibrillator)	£ 120.00
101303	B Tylee chippings for the garden	£ 180.00

10 Bank statements for March 2017

Members noted the bank statements for March 2017

11 Receipt of Income

The following income was noted

BMBC Precept 2017/18	£4,200.00
J Atkinson Rent Isle of Skye Paddock	£ 100.00
Rents Psalter Hill	£ 67.80
Rents Outlook	£ 76.40

It was noted also that an appropriate time to consider the levels of rent for Psalter Hill and The Outlook would be at the meeting when the budget for the following year is being considered.

**Minutes of the Meeting of the Hunshelf Parish Council,
held at 7:00 p.m. on Monday 24th April 2017
in the Providence Room, Green Moor Church**

12 Reports or concerns of crime in the parish.

The following offences were reported: stone thefts on Well Hill and theft of garden furniture on Stoneway Mews. It was strongly urged that all instances of crime should be reported to the police (on 101) as crimes may be linked and information from one area could help to catch or deter crime in another. The Clerk agreed to supply members with the details of the South Yorkshire Informer System.

13 Risk Register

It was agreed that the following be added to the Risk Register

"Hunshelf Defibrillator

Perceived Risks

1. Damage to or non-functioning of the defibrillator
2. Misuse of the defibrillator

Medium Risk

Management of Risk

1. Defibrillator is in sturdy cabinet secured to Chapel wall and regularly inspected.
2. Defibrillator will not function on 'casualties' whose heart has not stopped beating. Training provided"

It was requested that a copy of the Risk Register be presented at the May meeting

14 Annual Accounting Statement for 2016/17

Members received a copy of the Annual Accounting Statement and it was agreed that it should be signed by the Chairman

15 Accounts of the Hunshelf Parish Council for 2016/17

Members received a copy of the final accounts for the parish council for 2016/17

16 Reconciliation Statement for the Hunshelf Parish Council Accounts for 2016/17

Members received a copy of the reconciliation account for 2016/17. The Clerk explained the format and asked members to note the monies held for various activities. (copy attached to the minutes)

17 Annual Governance Statement

Members considered the Annual Governance Statement for 2016/17 and agreed that the Chairman should sign the same.

18 Milestones in Hunshelf Parish from the Milestone Preservation Society

Members received a list of milestones relating to the parish and noted a request from the society to add further information. Councillor Tylee reported that at least one further milestone existed and that this data base seemed to be inaccurate. It was agreed to take no action

**Minutes of the Meeting of the Hunshelf Parish Council,
held at 7:00 p.m. on Monday 24th April 2017
in the Providence Room, Green Moor Church**

19 Kerbing from the bus stop to the village boundary

The Clerk reported that Mr Ian Wilson of BMBC Highways had responded to our request for a meeting and this should take place shortly. Mr Wilson pointed out that drainage was a problem at this site and therefore he offered no promises at this stage.

20 “RHS It’s your Neighbourhood” entry for 2017

Councillors reported that matters were on schedule, the garden had been cleared and fresh chippings added, the playground had received some more wild flower seeds and work on clearing vegetation on Ivy Millennium Green had commenced.

21 Green Moor Sports Club

There was nothing to report

22 Green Moor sandstone from the Isle of Skye Quarry to the Imperial Wharf in Southwark, London.

Councillors reported that little progress had been made recently, but Councillor Tylee reported that a geologist had studied Pea Royd Quarry and stated that this was a possible future RIGS site as the rock exposed was particularly interesting

23 Millennium Green

Councillor Kerr reported that he was looking towards replacing the seats and picnic table on Ivy Millennium Green. He was to seek grant aid from the Ward Alliance. The parish council agreed in principle to fund any difference between grant funds and cost. BMBC Councillor R Barnard suggested that reconstituted plastic seats were less attractive to thieves and very durable and low maintenance. Councillor Kerr was to investigate.

It was agreed that the Clerk should approach BMBC to have the Ivy Millennium Green spiked and scarified.

24 Pea Royd Surveyors Quarry

It was agreed that the Clerk should draft a letter to Sheffield City Council asking for the ex-quarry at Pea Royd to be given to the parish. The Clerk stated that he would circulate a draft before taking any action

25 Training in the use of the defibrillator in Green Moor

The training is to take place on Saturday 6th May at 13:00 in the Providence Room of Green Moor Church. The Clerk and all councillors available would attend.

26 “Tour de Yorkshire” on 30th April

Councillors volunteered to litter pick though Green Moor before and after the race on 30th April. The Clerk was to source some sacks and litter pickers. It was noted that volunteer litter pickers should wear Hi-Vis jackets and restrict their activities to pavements and other off road locations. The Clerk would arrange for all the litter to be removed after the event. Volunteers to leave sacks in the Playground for collection.

**Minutes of the Meeting of the Hunshelf Parish Council,
held at 7:00 p.m. on Monday 24th April 2017
in the Providence Room, Green Moor Church**

27 Minor items or items for the next agenda

27.1 Parish Council Newsletter

Members received advice on what may or may not be published in parish council newsletters. The Clerk informed the meeting that he had checked with BMBC's parish council liaison officer and had been assured that the Hunshelf Chat is fully legal.

27.2 Bluebell Survey

The Clerk was to record on the Woodland Trust web site the location of bluebells in Stones Wood and Chemistry Wood. Members were to record bluebells in other locations such as Tin Mill.

28 Annual Meeting of the Parish

Members noted that the Annual Meeting of the parish is to be held at 7:00 p.m. on Monday 8th May 2017

29 Date of the next meeting

The next meeting was confirmed as following the Annual Meeting of the Parish on Monday 8th May 2017

**Minutes of the Meeting of the Hunshelf Parish Council,
held at 7:00 p.m. on Monday 24th April 2017
in the Providence Room, Green Moor Church**

**Minutes of the Meeting of the Hunshelf Parish Council,
held at 7:00 p.m. on Monday 24th April 2017
in the Providence Room, Green Moor Church**

**Minutes of the Meeting of the Hunshelf Parish Council,
held at 7:00 p.m. on Monday 24th April 2017
in the Providence Room, Green Moor Church**

29.3