

**Minutes of the Annual Meeting of the Hunshelf Parish Council,  
held at 7:15 p.m. on Monday 8<sup>th</sup> May 2017  
in the Providence Room, Green Moor Church**

Present: Councillor Miss K Batty (Chairman), Mrs K Austin, councillors J Kerr, B Tylee and R Popplewell. Two members of the public in attendance

**1 Apologies for non-attendance**

There were none

**2 Declarations of interest from Councillors**

There were none

**3 Election of Chairman of the Hunshelf Parish Council for the year 2017/18**

Councillor R Popplewell was elected as Chairman of the Hunshelf Parish Council for the year 2017/18

**4 Election of Vice Chairman of the Hunshelf Parish Council for the year 2017/18**

Councillor Mrs K Austin was elected as Vice Chairman of the Hunshelf Parish Council for the year 2017/18

**5 Acceptance of Office statements**

Councillors Popplewell and Mrs Austin signed the Acceptance of Office Statements

**6 Minutes of the annual meeting of the parish council held on 12<sup>th</sup> May 2016**

The minutes of the Annual Meeting of the Hunshelf Parish Council on 12<sup>th</sup> May 2016 were noted

**7 Annual Meeting of the Parish held on Monday 8<sup>th</sup> May 2017**

No action was deemed necessary after the Annual Meeting of the Parish held immediately prior to the parish council meeting

**8 Minutes of the previous meeting of the parish council**

The minutes of the meeting held on Monday 24<sup>th</sup> April 2017 were confirmed

**9 Matters arising from these minutes**

**9.1 Ref 4.1 Delf Field refurbishment**

The Clerk reported that the quote from Chappelow's for the following work to refurbish the Delf Field

- 1 Spray off all the vegetation
- 2 Mole drain with aggregate and sand infill
- 3 Level the area
- 6 Re-seed with a grass mix

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was in the order of £ 8,000. This was considerably more than the quote from BMBC for the work. However, BMBC has now withdrawn completely from such work. Chappelow's was recommended by both Barnsley AFC and the Wortley Rigby Club.

The major concern of members, apart from the problem of financing the project in the light of the increased cost, was the maintenance of the area once the grass commenced to grow, and then on a long term basis. The Clerk informed the meeting that he had factored in a motorised grass cutting machine into the grant application. It was pointed out very strongly that cutting the grass with such a machine over this area would entail considerable effort. It was agreed that it would be necessary to pay for someone to cut the grass on a regular basis, both when the field was settling down after the work and in the future. The short term schedule should be dealt with by using the machine to be supplied, but still it was too onerous a task to expect anyone to do it on a purely voluntary basis. The members all agreed to source a contractor to undertake the work in the long term and the Clerk was to put an article in the Chat asking for members of the parish to help for the first year. It was agreed that anyone volunteering in this way would need to be paid. It was agreed that the new machine could be stored in the pump house, provided the door was strengthened.

It was moved that the parish council would accept in principle the quote from Chappelow for the work on the field. It was further agreed that the Clerk should proceed with a grant application to the Penistone Ward Alliance to try to offset the extra cost of using this commercial firm instead of BMBC. Passed unanimously

## **10 Reports from the Clerk**

The Clerk reported on an article from the Clerks Direct magazine in which a guide to paying clerks was suggested. This system allowed for a minimum of 3 hours per week for all parishes, and then for every 100 houses above 100 in the parish, an extra one hour was proposed. Members noted this would give the Hunshelf Parish Council clerk a 4 hour per week contract for basic administrative work. Extra work, for example managing the web site, would be extra to this allowance

## **11 Planning Applications**

### **11.1 Public Rights of Way Bridleway**

Members noted the application to have a route at Blackmoor Lane designated as a public bridleway. It was agreed that the parish council had no comments, but the Clerk was to advise all the householders on the route of this application

### **11.2 Mucky Lane Sub Station installations of Batteries**

Members noted the application submitted by a firm of consultants to install 26 batteries on the Mucky Lane site. As this application had not been passed to the parish council by BMBC, it was agreed that all members would consult the CD supplied by the consultancy firm and make comments to the Clerk. Once the

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comments are received, the Clerk would consult on how best to deal with the application

**12 Communications from any member of the public on Planning Matters**

There were none

**13 Orders for payment**

The following order was authorised for payment

101304 D B Horsfall (AVG Security Software) £ 72.99

**14 Receipt of Income**

There was none

**15 Crime in the parish.**

It was noted that one of the banners from the Tour de Yorkshire had been stolen. The Clerk informed the meeting that he had been approached by a parishioner asking if an article could be placed in the Chat warning of incidents of crime

**16 Kerbing from the bus stop to the village boundary**

The Clerk reported that he had tried again to contact BMBC Highways without any success. He was to try again this coming week. The meeting noted that the original quote from BMBC for kerbs at a cost of £ 40,000 might be a huge over estimate, but the BMBC Officer had made it very clear that there would need to be some drainage work as well as the laying of a stretch of kerbs. This would increase the cost considerably.

**17 "RHS It's your Neighbourhood" entry for 2017**

The members of the working group involved in preparing the village for the forthcoming inspection were congratulated on their efforts. Members of this group informed the meeting that preparation was ongoing and that certain areas of the village now looked much better.

**18 Requests from the Green Moor Sports Club**

There was no request from the Green Moor Sports Club.

The Clerk informed the meeting that he had contacted the Boys Brigade to alert them that the Delf Field would not be suitable for use in July of this year. He had also asked the Green Moor Sports Club to be as helpful as possible in accommodating the Boys Brigade for its celebratory event.

**19 Green Moor sandstone from the Isle of Skye Quarry to the Imperial Wharf in Southwark, London.**

It was reported that work in this project was proceeding.

**20 Maintenance of the Ivy Millennium Green**

It was noted that the grass on the Ivy Millennium Green badly needed cutting. It was noted that the purchase of a grass cutting machine by the parish council would allow for a volunteer to cut the grass in the future.

## **21 Pea Royd Surveyors Quarry**

Members received a draft of a letter to be sent to Sheffield City Council concerning the ownership of the Pea Royd Quarry. It was agreed that members would agree a final copy at the next meeting

## **22 Defibrillator training event**

The training event for the 6<sup>th</sup> of May had been cancelled by the Penistone First Responders and it has now been arranged for Saturday 3<sup>rd</sup> June at 13:00 in the Providence Room, Green Moor. All members expressed an intention to attend. Mr P Allot agreed to inform Mrs Clarke and Mr Rose. The Clerk was to contact others who may be interested

## **23 “Governance of Parishes”**

Members received a memo from the Clerk on the meeting held by BMBC and a memo from Mr I Turner of BMBC outlining the ethos and deadlines for this consultation. Members noted the dates for responding to the consultation

## **24 “Tour de Yorkshire” on 30<sup>th</sup> April**

Mr Allot requested that the parish council thank Dransfield Estates for the gift of bunting to decorate the village.

It was reported that the event had been a success in Green Moor. The Church served tea and biscuits for free to all participants in the “Sportive” and Ms C Derrick served drinks and cakes to all spectators. Both ventures raised funds for the “it’s Your Neighbourhood” entry for 2017

## **25 Minor items or items for the next agenda**

### **25.1 Risk Register**

Members received a copy of the newly confirmed Risk Register to be filed in the “Standing Orders and Policies” file held by individual members

### **25.2 Penistone Rural Mayoral Chain of Office**

The Clerk was to confirm that this chain of office was now available for use by parishes when parish council chairmen attend a suitable event.

### **25.3 Grass at the Stocks**

Members were to ask the residents of Rock Cottage if they would include the grass round the stocks in their cutting schedule

### **25.4 Don Hill and Pea Royd, road conditions**

The Clerk was to write to BMBC pointing out the embarrassment of such a poor road surface when the “Tour de Yorkshire” was held in the area. He was then to request that the surface be put in the schedule for repair as soon as possible

### **25.5 Crime Commissioners Meeting**

Members noted that the Crime Commissioners for South Yorkshire was to hold a meeting at Penistone Grammar School on Thursday 11<sup>th</sup> May at 18:00. Those members able to attend were asked to do so.

### **25.6 Mrs Jean Battye**

The meeting noted with sadness the passing of Mrs Jean Battye of Snowden Hill

## **26 The date of the next meeting**

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The next meeting was confirmed for Monday 19<sup>th</sup> June 2017 at 19:00