

**Minutes of the Annual Meeting of the Hunshelf Parish Council,
held at 7:00 p.m. on Monday 23rd October 2017
in The Providence Room, Green Moor Church**

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Present: Councillor R Popplewell (Chairman), councillors Mrs K Austin, Miss K Battye and J Kerr. Three members of the public in attendance

1 Apologies for non-attendance

Apologies for non-attendance were accepted from Councillor B Tylee

2 Declarations of interest from Councillors

There were none

3 Minutes of the previous meeting

Minutes of the meeting held on Wednesday 24th September 2017 were confirmed

4 Matters arising from these minutes

There were none

5 Reports from the Clerk

BMBC Planning Committee minutes	Noted
Glasdon brochure	Noted
Compliance order made by BMBC concerning encroaching vegetation in Green Moor	Noted
The Clerk is to convene a meeting of the Friends of the Isle of Skye to update officers and accounts for a possible grant application in 2018	
No response yet from BMBC re the verge opposite Castle View and the problem of pooling water	Noted
It was agreed that the clerk should approach BMBC to ask for a system of intermittent post and kerb installation to deter vehicles from encroaching on the verge opposite Castle View etc.	

6 Planning Applications or planning matters

There were none

7 Communications from any member of the public on Planning Matters

There were none

8 Bank statements for September 2017

The Clerk reported that the bank statement had not arrived with him. It was agreed to consider this statement at the next meeting

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9 Orders for payment

The following payments were authorised

101327	Gary Jess Cutback Services	£ 220.00
101328	BDO Audit	£ 120.00
101329	K Austin refreshments October talk	£ 128.15
101331	S Yorkshire Historical Trades Assoc	£ 101.75
101332	D Wadsworth Gatepost repair IOS	£ 130.00
101333	Yorkshire in Bloom Entry 2018	£ 40.00

10 Receipt of Income

The following income was noted

Northern Power Grids Wayleave	£ 51.94
Ticket sales October talk	£ 240.00
C Derrick sale of bench	£ 10.00

11 Staging of a play in 2018

It was agreed that the parish council would underwrite the staging of a play in 2018. There was a discussion about what play to choose and when to stage it and the possibility of a charge for admission. The arrangements to be made by Councillor Austin and the clerk

12 Talks organised by the parish council on Monday 9th October

It was noted that the ticket sales had raised £240.00 and the cost of the refreshments was £ 128.15. As yet the cost of hiring the Church and The Providence Room was not available and the clerk was to report at the next meeting

13 Budgetary items to be considered at the November meeting

Members agreed that the projected costs of grounds maintenance as presented by the clerk should be used as a base for calculating the budget for 2018/19. The clerk was asked to include an item to cover at least part of the cost of a grass cutting machine for the Yorkshire in Bloom Sub-Committee.

The Chairman asked that the details of reserves held at the end of the financial year 2016/17 be included in the minutes

Carol Singers	£ 1,000.00
Christmas Entertainment	£ 83.00
Web Site grant	£ 100.00
Kerbing Fund	£ 2,000.00
General Reserves	£ 3,054.78
Total	£ 6,237.78

14 Grounds maintenance schedule 2018/19

The draft schedule was accepted

15 Yorkshire in Bloom committee draft proposals

The sub-committee presented a report on the draft proposals for the entry to the Yorkshire in Bloom competition in 2018. Members also received reports and comments in writing from Councillor Tylee and the clerk.

Members agreed that the overhanging vegetation by the telephone box could be trimmed back. As councillors promised to attend the work, it was agreed that the amount to be trimmed could be decided at the time.

It was agreed that the committee should cut the verges from the stone sign opposite Inglenook to Pond Cottage and that the clerk would apply to BMBC to have the stretch of verge from the above stone sign to the bus stop included in the maintenance agreement that the parish council has for another stretch of verge. It was agreed that the supply and maintenance of hanging baskets on the main road through Green Moor could be included in any grant application.

It was agreed that until the parish council acquired a grass cutting machine suitable for the Delf, that any decision to purchase a machine for the sub-committee would be deferred.

Also, as the acquisition of a machine was left in abeyance, the need for storage was also left for a while. It was noted that the pump house was suitable for a range of tools now that it is secure. It was anticipated that tools from various storage places should be centralised in this location.

It was anticipated that an application for a grant to the Area Ward Alliance may be made in the future. It was agreed that any application could not be made until the final requirements for purchase of a machine and storage were known.

The following matters were also agreed

David Horsfall was to investigate a grant application for an "audio trail;" round the parish and the RIGS Site in the Delf

Betty Allott was to arrange for seeds for the Playground banking

David Horsfall was to supply and sow poppy seeds in the maintained verge to commemorate the end of WWI

The clerk was to contact BMBC to see if the pavement outside the old school could be included in the estimates for repair this coming year

The clerk was to contact BMBC to ask that the parish council could maintain the verge from the bus stop to the village sign at the Penistone end of Green Moor

The clerk was to ask Richard Popplewell to request that the grass cutting contractor does not throw grass cuttings over the wall at the back of Ivy Green, if indeed he has so done in the past

Barry Tylee was to arrange to erect a compost heap on Ivy Green to cope with the leaves and grass cuttings etc.

It was noted that the leaves on the pavement in front of the old school had been removed

16 Leasing of Pea Royd Quarry

It was agreed that the clerk should approach the national body for motor cycle clubs to try to ascertain parameters on the leasing of land to such clubs solely for their use to ride motor cycles on. It was agreed that any such lease should be on an annual basis. The clerk was to write to Mr Heseltine, the parish council solicitor, to thank him for his help in this matter and to ascertain his charges for services rendered.

17 Remembrance Service on Sunday 12th November

It was confirmed that the arrangements are in place and that the clerk would provide the service sheets in due course. The wreaths for presentation were taken by the Chairman. It was further agreed that councillors would ask Mr D Matthewman, as the representative of the British Legion, as to how long wreaths should be left in place, bearing in mind the nature of the Ivy Green as a recreational area

18 Hunshelf Chat

Members noted that the submission date for articles for the next Chat was 15th November

19 Reports or concerns of crime in the parish.

Several reports were received of anti-social behaviour in the parish and surrounding areas.

20 Comments and or requests from the Green Moor Sports Club

No comments from the Sports Club, but the clerk reported that he had informed the secretary, Mrs A Matthewman of the repair to the gatepost on the Isle of Skye and had had a reply saying thank you.

21 Parish Governance Review

It was noted that no further communication had been received from BMBC concerning this matter. The clerk informed the meeting that a final report should have been made in September.

22 Amendment of the Asset Register

The clerk reported that he had now included the defibrillator on the asset register in line with the audit request.

23 Delf refurbishment

The field still has a wet place where the drainage is not perfect. The contractor has been consulted and he intends to do further work when conditions allow. The contractor had agreed to try to supply a suitable grass cutting machine from the

spare stock at the headquarters of the firm. The agreement to accept this offer had been decided by Councillors Tylee and Kerr together with the Clerk.

The clerk reported that two large stones were to be placed on either side of the track up to the Delf to deter vehicles. The exact siting of these stones had been left to the residents on Delph Mews. The clerk was also in the middle of ordering a bollard with keys for the centre of the track. It was noted and agreed that at the right time, the track from the Delf to the gateposts would be cleared by volunteers and that a suitable path would be provided for wheelchairs from Delph Mews to the same gateposts. There would need to be an opening event to display the attraction, probably in the summer of 2018

24 Playground Safety Report

The Playgrounds Safety report for September 2017 was accepted. Members noted that no action needs to be undertaken at this stage and that fresh benches were due to be delivered on Thursday 26th October. Members noted that the annual inspection of the Playground, arranged by BMBC, had taken place and a report was due shortly.

25 Minor items or items for the next agenda

25.1 Area Ward Alliance

It was noted that the next meeting was on 30th November

25.2 Benches Ivy Green and the Playground

Councillor Kerr reported that the new benches were due to arrive on Thursday 26th October 2017 and members and members of the public present agreed to attend to help get them in place and secured before nightfall.

26 Date of the next meeting.

The next meeting was confirmed for Monday 27th November 2017