

**Minutes of the Meeting of the Hunshelf Parish Council,
held at 7:00 p.m. on Monday 9th July 2018
in The Providence Room, Green Moor Church**

Present: Councillor Mrs K Austin (Chairman). Councillors, Miss K Battye, R Popplewell, B Tylee and J Kerr. Three members of the public in attendance as was BMBC Councillor R Barnard.

Prior to the meeting, Ms Amanda Cheetham and colleague spoke on the situation as regards fracking in the area. Mention was made of the legal framework, the varying government policies, safety aspects of the process and the need or lack of it for the product of a process that has its critics. Members were asked to research the situation and to act accordingly. Ms Cheetham and colleague were thanked for their contribution

2018/36 Apologies for non-attendance

There were none

2018/37 Declarations of interest from councillors

There were none

2018/38 Minutes of the Annual Meeting of the Parish

Members received a copy of the minutes of the Annual Meeting of the Parish held on 16th May 2018, these to be attached to the minutes of this meeting

2018/39 Minutes of the meeting held on Wednesday 16th May 2018

The minutes of the meeting held on Wednesday 16th May 2018 were confirmed

2018/40 Matters arising from these minutes

There were none

2018/41 Bank statements for June 2018

Members received a copy of the bank statements for June 2018

2018/42 Payments

The following payments were authorised

101368	P Allott, mower and leaf blower	£ 475.47 inc VAT
101369	G Godley, stones Delph Mews	£ 180.00 inc VAT
101370	D Horsfall printer cartridge	£ 89.46 inc VAT
101371	S C Derrick Chat printing	£ 85.00
101372	G Jess grass cutting	£ 40.00
101373	Chappellows Delf Field	£ 210.00 inc VAT
101374	D Rose, VIB materials	£ 104.36 inc VAT
101374	P Allott VIB materials	£ 61.06 inc VAT
101375	Gary jess Grass cutting	£ 30.00
101376	CPRE subscription	£ 36.00

A member of the public present queried the payment to Chappellows. It was noted that this was for work undertaken at the request of the parish council.

Members noted that there was no income to be reported

2018/43 Reports from the Clerk

1 Playground surface and safety report

The Clerk reported that he had received a quotation of £900 plus VAT for the repairs needed to the playground surface. It was agreed that Councillors Tylee, Kerr and Popplewell together with Mr P Allott would consider alternative solutions to the problem and report back to the Chairman by the end of July to enable the work to be carried out in the near future. It was further agreed that Councillors Tylee and Kerr would bring forward the planned replacement of the pirouette bearing. The safety report was received.

2 Playground signs

The Clerk reminded members that it had been agreed that the parish council would place signs at the entrance to the playground. The Clerk agreed to re-send the email concerned to all members

3 Drain cover

The Clerk reported that he had approached Mr G Godley to get a quote for making the drain cover safe. This cover is now proud of the surface and is on the direct line of the public footpath towards the Delf. It is considered a safety hazard.

4 Hosepipe

The Clerk reported that he had contacted BMBC about the hosepipe laid across the road and pavement and had been informed that something would happen in the fullness of time

5 Buzzards nest

A letter prepared by Councillors Tylee had been sent to the Wharncliffe Estates and a reply had been received stating that the Estates officers were aware of the nest

6 Road Surface

It was reported that a member of the public had complained to a BMBC Councillor concerning the appalling manner in which the road through Green Moor had been resurfaced

7 Dog Bins

It was reported that BMBC no longer supports dedicated dog excrement bins and that a survey would be undertaken as to the number and location of all public bins with a view to rationalising both the numbers and locations

8 Freedom of Information Request

The parish council had requested a view of the documents concerned with a planning application. The Clerk had received information that, due to a prior request from a member of the public, BMBC officers were, as yet, unable to release certain documents. He had been promised that the matter had not been overlooked and would be dealt with as soon as it is legally feasible.

2018/44 Waste management policy of not collecting from rural locations

Councillor Austin reported on the ongoing situation whereby bins are not to be collected from certain properties in the BMBC area. It was made clear that the parish council was totally against this mis-thought out policy. Mention was made of pink rubbish bags to be carried to communal bins, lorries not able to use perfectly useable roads, health and safety rules being used for the wrong

purposes and so on. Counsellors Austin was informed that one way for carrying on the protest would be to approach the Local Authority Ombudsman on the grounds of mis-management by the council and hardship caused by an ill-thought out policy. The Chairman undertook to look into this.

2018/45 Delf Field project and the replacement of the unsuitable mower

Councillor Austin reported that she was in negotiation with the supplier of the original motor mower, that she had agreed to accept £500 as a buy back and that she was investigating a source of funds to purchase a replacement mower at an overall cost of some £ 2,000. This would be funded by the funds above from the buy back, and a grant application which needed details of the hours spent using the various machines. This would be used as match funding

2018/46 Village in Bloom Sub-committee

Members of the sub-committee reported that the judging would be at 11:00 on the following day and that everything was now ready. The route of the judging tour was outlined and various members stated that they would place items on the verges etc. The sub-committee was thanked for all the hard work and wished the best of luck for the morning

2018/47 Privacy Policy

The parish council adopted the following privacy policy to be added to the web site and to the foot of selected emails

“Our Privacy Promise

The Hunshelf Parish Council holds some of your personal information to enable us to communicate with you on matters concerning the parish council only. Your personal information is just that – personal. We promise to treat it with the highest standards of security and confidentiality at all times and in compliance with relevant legislation.

We need to collect and hold your personal information in order to provide our services to you. This includes information that you provide over the telephone, on forms, by email, letter, in person and online. We'll only collect information that is necessary or is required by law and we are happy to explain the reasons for this at the time of collection. You can ask for a copy of all the information we hold about you.

We'll use your information within the parish council and never share your information with third parties without your permission (also known as 'consent') unless we're required to do so by law.

You may choose not to provide us with your personal information, although some of our services may not be available as a result.”

2018/48 Document Management Policy

It was agreed to adopt the document management policy as circulated to all members. The Clerk noted that he would work with this to provide a smooth transfer of files to the new Clerk in April 2019

2018/49 Report of the meeting with BMBC concerning the General Data Protection Regulations (GDPR)

Members noted the report and agreed to wait for further information from BMBC concerning the implementation of the new regulations. It was noted in particular that it would be necessary for the parish council to have a dedicated computer with appropriate security protection. It was agreed that the present Clerk would work on the basis that a new computer would be provided for the new Clerk as he arranged for the present files to be managed and transferred.

2018/50 Planning Application 2018/0784 Holly Hall Extension and Balcony

It was agreed that the parish council would comment that the balcony as proposed was not in keeping with the area adjacent to the Grade II listed building

2018/51 Latest issue of the Chat

The editor of the Chat, who was present, was thanked for another excellent issue of our parish newsletter. The Chairman also asked that all the contributors be thanked at the same time

2018/52 Commemorate the end of World War 1

Members were reminded that the parish council had previously agreed to commemorate the end of WWI by lighting the parish beacon. Members were to consider if there is any other way we should commemorate the occasion. It was agreed that a decision would need to be reached at the September meeting

2018/53 To receive any communications from the public on planning matters

There were none

2018/54 To receive any reports from sub-committees

There were none

2018/55 To consider any reports of crime in the parish

There were none reported

2018/56 To receive comments from the Green Moor Sports Club

No comments were received

2018/57 Any minor items or items for the next agenda

1 Police Informer System and Nextdoor

It was agreed that the Clerk would inform John Hallows of the Neighbourhood Watch Scheme that the Nextdoor social media system was of more relevance to our parish than the police informer system which could well be discontinued

2018/58 Next meeting

The next meeting was confirmed for Monday 10th September 2018

Minutes of the Annual Meeting of the Parish of Hunshelf

Held at 19:00 on Wednesday 16th May 2018 in the Providence Room, at Green Moor Methodist Church, Green Moor

Present: Councillor R Popplewell in the Chair, Mr D Horsfall as minuting secretary and 6 members of the parish.

1 Apologies for non-attendance

There were none

2 Minutes of the meeting held on 8th May 2017

The minutes of the meeting held on 8th May 2017 were confirmed

3 Matters arising from the minutes

There were none

4 Chairman's Report for the year 2017/2018

Councillor Popplewell presented his report. He thanked his fellow councillors and the Clerk for their support during the year. He wished his successor, Councillor Mrs K Austin, every success in her year of office. The full report would be published on the parish council web site, in the next edition of the Hunshelf Chat and attached to the minutes of the July meeting.

Councillor Popplewell was thanked for his report

5 Report on the Accounts for 2017/18

The Clerk spoke on the accounts for 2017/18, copies of which were available and offered, as usual, to meet with anyone who is interested to explain any items.

He presented a copy of the reconciliation account for the year. He asked the meeting to note that the end of year balances held sums on behalf of organisations in the parish such as the Carol Singers and that the general

reserves stood at £3,379.68. This sum was comparable. if slightly higher than the reserves held at the end of the previous year.

The Clerk was thanked for his report

6 Items raised by parishioners

There were none