

Hunshelf Parish Council

Mrs D C Carrington
Clerk to Hunshelf Parish Council
10 Rosedale Gardens, Barnsley. S70 6JD
clerk@hunshelfparishcouncil.org.uk

2nd June 2026

Dear Councillor

You are hereby summoned to attend the next ordinary meeting of Hunshelf Parish Council, to be held on Monday 8th June 2026 at 7.00pm in the Providence Room, Green Moor Church.

Mrs D C Carrington (CLERK)

There will be a public session prior to the meeting and this will commence at 7.00pm.

AGENDA

- 1 Receive apologies and reasons for absence
- 2 Receive any declarations of interest from Councillors
- 3 Confirm the minutes of the Annual Meeting of the Parish Council held on 11th May 2026 as a true and correct record
- 4 Consider any matters arising from the minutes
- 5 Annual Governance and Accountability Return (AGAR) 2025/26
 - 5.1 Consider approving the Certificate of Exemption – page 3 of the AGAR 2025/26 Form 2
 - 5.2 Receive the Internal Audit Report produced by Internal Audit Services Yorkshire and note any recommendations
 - 5.3 Receive the Annual Internal Audit Report 2025/26, page 4 of the AGAR 2025/26 Form 2
 - 5.4 Consider approving the Annual Governance Statement 2025/26, page 5 of the AGAR 2025/26 Form 2
 - 5.5 Consider approving the Accounting Statements 2025/26, page 6 of the AGAR 2025/26 Form 2

- 5.6 Consider approving the Explanation of Variances
- 5.7 Consider approving the Bank Reconciliation
- 5.8 Consider approving the Notice of Public Rights required by Regulation 15 (2), Accounts and Audit Regulations 2015 – period to run from Wednesday 10th June to Tuesday 21st July 2026
- 6 Discuss Parish Projects
- 7 Receive an update from the Sub Groups
- 8 Receive any communications from the public
- 9 Discuss and decide upon any course of action in relation to the Surveyor's Quarry
- 10 To consider and decide upon any planning applications or consultations received
 - 10.1 To consider planning application 2026/0360 – variation of condition 2 of application 2023/0322 (Energy storage facility) to allow for changes to the site layout, groundworks and landscaping. Land off Tofts Lane, Hunshelf, Sheffield, S36 8YR.
- 11 Receive the monthly Play Area Inspection Report
- 12 Staffing Committee 26th May 2026
 - 12.1 Receive the draft minutes for information
 - 12.2 Consider approving the following policies recommended by the Staffing Committee:
 - 12.2.1 Equal Opportunities Statement
 - 12.2.2 Performance Appraisal Policy
 - 12.2.3 Grievance Policy
 - 12.2.4 Disciplinary Policy
 - 12.2.5 Sickness Absence Policy
- 13 Consider approving the updated asset register
- 14 Consider approving the updated insurance renewal premium
- 15 Policies and Procedures
 - 15.1 Discuss and consider adopting the Pensions Policy
 - 15.2 Discuss and consider adopting the General Privacy Notice
 - 15.3 Discuss and consider adopting the Privacy Notice for Employees and Councillors
 - 15.4 Discuss and consider adopting the Co-option Policy
 - 15.5 Discuss and consider the need for a Safeguarding Policy
- 16 Receive any reports from the Clerk
 - 16.1 Receive and consider approving the Compliance Action Plan
- 17 Financial Matters

- 17.1 To receive and note the bank balances up to 30th May 2026:
 - Business Current Account £12,943.79
 - Business Money Manager Account £167.84
- 17.2 To receive and note a bank reconciliation to 30th May 2026
- 17.3 To note the following payments previously authorised:
 - Simply Signs – Pea Royd Quarry Signs - £90.00
 - Clerk's Salary (01.05.26 – 31.05.26) - £519.85
 - Cllr Mr P Garrity – Exps, UK Map Centre £59.58, Fuel for mower £15.79 = £75.37
 - YLCA – Training - £60.00
 - Zurich Municipal – Insurance - £642.75
- 17.4 To approve the following accounts for payment:
 - Green Moor Methodist Church – Room Hire for interviews - £35.00
 - IAS Yorkshire Ltd – internal audit services - £300.00
 - Mrs D Carrington, Clerk's Expenses:
 - Post Office – Postage - (£3.60+£9.95+£10.84) = £24.39
 - Home Bargains – Copier Paper - (£3.99+£3.99) = £7.98
 - Home Bargains – Envelopes - £1.78
 - Amazon - printer toner - £36.07
 - Total £70.22
- 17.5 Note the following receipts:
 - HEAT Receipts – Green Fest Traders - £105.00
 - Mr & Mrs Dowkes - Rent of land at Salter Hill - £73.00
 - HEAT Receipts – Quiz Night/Odd Pots - £68.10
- 17.6 To receive and note the budget monitoring report as at 31st May 2026
- 17.7 Approve a cheque for £40 payable to Land Registry for caution against first registration
- 17.8 Discuss the overdue rent payment and agree any action to be taken
- 18 Receive the monthly financial management report
- 19 Consider any reports of crime in the parish
- 20 Receive comments from the Green Moor Sports Club
- 21 Any minor items not requiring a decision or items for the next agenda
- 22 Confirm the next meeting as Monday 13th July 2026