

Minutes of the Annual Meeting of Hunshelf Parish Council
held on Monday 15th May 2023
in the Providence Room, Green Moor at 7.30 p.m.

Present: Councillor Mrs K. Austin (Chairman) and Councillors Mrs K. Austin, Miss K. Battye, Mrs L. Godley, P. Watts and P. Garrity

Two members of the public were present.

2023/1 Apologies for non-attendance

There were no apologies for absence.

2023/2 Election of Chairman for the year ending 2023/2024

Moved by Cllr Watts, Seconded by Cllr Miss Battye and

RESOLVED Councillor Mrs K. Austin be elected Chairman of Hunshelf Parish Council for the year 2023/2024.

Councillor Mrs K. Austin signed her declaration of office.

2023/3 Election of Vice Chairman for the year ending 2023/2024

Moved by Cllr Mrs Austin, Seconded by Cllr Watts and

RESOLVED Councillor P. Garrity be elected Vice Chair of Hunshelf Parish Council for the year 2023/2024.

Councillor Garrity signed his declaration of office.

2023/4 Declarations of Interest

There were no declarations of interest

This was noted by the meeting

2023/5 Minutes of the Parish Council meeting held on 17th April 2023

The Minutes of the Parish Council held on 17th April 2023 were confirmed.

12th June 2023

2023/6 Matters arising from the Minutes

2022/175 Heritage Open Day

The Clerk reported she had obtained the details of a company that could help produce a video guide of the pump house.

It was agreed the Clerk is to find an approximate cost for producing a suitable guide.

2023/7 The King's Coronation

Cllr Miss Battye gave a verbal update on the King's Coronation Big Lunch event. Despite a low attendance the event went very well with the sunny weather helping.

A letter of thanks is to be sent to Thurgoland Primary School for the loan of the clipboards which were used for the children's and adult quizzes. Five children made crowns for the occasion with three dressing up. Thanks must go to John Kerr for photographing the participants. The children all happily played together and the event was very informal.

Green Moor Cricket Club found it a worthwhile event and much needed funds were raised.

An item is to submitted for the next edition of Hunshelf Chat.

2023/8 Pickford Gap

The request for top soil and grass seed had been held in abeyance as the quotation received was very expensive.

After discussion it was agreed to accept the revised quotation of £97 for top soil and the Chairman will donate the grass seed.

2023/9 Parish Projects

The meeting discussed updating the Parish Plan which was postponed due to the pandemic. It was agreed the Chairman is to submit a short item in the next addition of Hunshelf Chat giving initial details of the proposal. Further details will be published in the following edition. Cllr Garrity is to prepare the survey.

The Clerk reported she had printed off a copy of BMBC Members Code of Conduct and was looking to adapt it for the Parish Council. Cllr Garrity expressed an interest in joining a relevant YLCA webinar training session.

It was agreed that BMBC Highways needs to be reminded of the overhanging trees which need cutting back, especially on Well Hill. The Clerk is to contact Highways about the proposed repairs to the bridges which was requested.

The Clerk reported there may be Section 106 monies available to improve the playground. It was agreed that the Clerk is look into this item with Cllr Watts.

The meeting discussed the proposed renewal of the retaining wall in the playground. Cllr Garrity had drafted a specification. The Clerk is to approach BMBC for suitable contractors.

It was agreed that any further improvements to the paths in the Delf are to be considered at a later date.

It was noted that Nellie' seat still required siting at the Isle of Skye.

2023/10 Team Green Moor

Betty Allott reported that the hanging baskets had been ordered. Ongoing weeding of the centenary garden and maintenance work was being done.

The team thanked a resident who had been helping to cut the verges.

This was noted by the meeting.

2023/11 Communications from the Public & any reports by the Clerk

There were no communications or reports from the Clerk.

2023/12 Planning Applications and Consultation

2023/0322 Energy storage facility, land off Tofts Lane, S36 8YR

The Clerk was asked to circulate this planning application again and the Chairman requested comments be forwarded to the Clerk as soon as possible.

2023/0335 Variation of condition 2 of application 2017/1048 (Erection of two side extensions, alterations to roof including raising roof height and addition of a first floor veranda to allow conversion of loft space to additional living accommodation) to allow alterations to roof design, Kon Tiki, Roughbirchworth Lane, Oxspring.

The Parish Council had no observations with respect to the above planning application.

2023/13 Financial Risk Management Policy

The Financial Risk Management Policy, a copy of which having been circulated to all councillors, was confirmed.

2022/14 Accounts for 2022/2023 & the signing of the AGAR forms

Moved by the Chairman, Seconded by Cllr Mrs Godley and
RESOLVED the accounts for 2022/2023, which had been internally audited, be confirmed and the AGAR forms to be signed by the Chairman.

2023/15 Payments & Income

Payments

HSBC – bank charges	£8.00
P. Allott – cable ties	£7.75
Wentworth Pewter – Charles III coronation coins	£240.00
Wight Computers – renewal of domain name	£15.59
First Impressions – purchase of 12 wrap around hanging baskets	£592.70
E A Wright – reimburse cost of King's coronation mugs	£59.90
- reimburse cost fuel for mower	£15.00
- reimburse cost of gift for internal audit	£18.00
- reimburse cost of binders and printer paper	£7.15
- reimburse cost of sweets for the King's Big Lunch	£6.00
P. Allott - fuel for mowers and strimmers	£17.29

Income

HMRC – VAT refund	£662.10
BMBC Ward Alliance grant	260.00
Mr & Mrs Rivers – rent for Sharp Royd Nook	£76.40
Mr & Mrs Dowkes – rent for Salter Hill	£67.80

The above was noted by the meeting.

2023/16 Monthly Financial Report

Cllr Garrity gave a verbal update with respect to the monthly financial report. It was noted a new spreadsheet had been created and the forecasted income and expenditure can be seen for the forthcoming financial year.

This was noted by the meeting.

12th June 2023

2023/17 Reports of crime in the parish

There were no reports of crime in the parish.

2023/18 Comments from Green Moor Cricket Club

There were no comments from Green Moor Cricket Club.

2023/19 Any minor items for the agenda of the next meeting

There were no minor items for the agenda.

2023/20 Date and time of the next meeting

The next meeting of the Parish Council is to be held on Monday 12th June 2022.

12th June 2023