

**Minutes of the Meeting of Hunshelf Parish Council
held on Monday 12th January 2026
in the Providence Room, Green Moor Methodist Church at 7.00 pm.**

Present: Councillors Miss K. Battye (Chair), P. Watts, Mrs K. Austin, P. Garrity and Mrs L. Godley, Mrs D Carrington (Clerk)

Six members of the public were present.

2025/111 - 1. To receive apologies and reasons for absence

None received.

2025/112 - 2. To receive any declarations of interest from Councillors

None received.

2025/113 - 3. To consider and resolve to exclude members of the press and public under the Public Bodies (Admissions to Meetings) Act 1960 due to the nature of the business being transacted at agenda item 19 being prejudicial to the public interest.

RESOLVED: that members of the press and public be excluded from agenda item 19.

2025/114 – 4. To confirm the minutes of the meeting of the Parish Council held on 8th December 2025 as a true and correct record

RESOLVED: the minutes of the meeting of the Parish Council held on 8th December 2025 were confirmed as correct.

2025/115 - 5. To consider any matters arising from the minutes

5.1 To discuss and decide upon a collaboration with the Steel Valley Project

RESOLVED: that the Steel Valley Project collaboration be deferred to the February 2026 meeting.

Cllr Mrs K Austin arrived

2025/116 - 6. To discuss Parish Projects

Data storage – Microsoft One Drive is an option
Bridges – Clerk to catch up on outstanding actions
Overhanging trees – Well Hill bend still outstanding
Heritage Map – Meeting to be arranged in March
Communications Strategy – Meeting to be arranged in March
Volunteer Strategy – to discuss at HEAT event on 28th February
Chat – Meeting to be arranged in March.

Steel Valley - defer

2025/117 – 10. To discuss and decide upon any course of action in relation to the Surveyor's Quarry

RESOLVED: to bring forward agenda item 10.

It was noted that Parish Council and Sheffield City Council (SCC) open access signage had been removed from the land, trees have been planted and the land has been fenced off. Parishioners have been raising concerns with the Parish Council.

The Parish Council reassert their claim to this land under the Hunshelf Inclosure Award 1813. A timeline of events will be prepared and brought to the attention of the local MP, SCC and Stocksbridge Town Council.

RESOLVED: The Parish Council object to what has happened and reassert their claim to this land under the Hunshelf Inclosure Award 1813. This matter will be brought to the attention of the local MP, Sheffield City Council and Stocksbridge Town Council and a Land Registry application will be made in due course.

2025/118 - 7. To receive an update from the Sub Groups

Green Moor Carol Singers

It has been a good year for the Green moor Carol Singers and new members have been recruited. The annual report is expected shortly.

Team Green Moor

An initial planning meeting will take place on 13th January 2026.

HEAT

A planning meeting will take place on 15th January 2026.

2025/119 - 8. To receive any communications from the public

A member of the public has reported that a sign has been erected at Sharp Ford Bridge prohibiting HGV usage.

2025/120 – 9. To consider and approve the proposed budget and precept for the financial year 2026/27

The Clerk presented the budget report. The budget requirement for 2026/27 is £9,620 which is an increase of £3,310 compared to 2025/26. The most significant change is in relation to the increase in the Clerk's hours to reflect the demands of the job. It is clear that the current level of precept is insufficient to achieve a balanced budget.

In order to achieve a balanced budget, this will require an increase in precept, use of reserves and an inflationary increase in rents.

A precept of £6,250 is proposed. This equates to a precept, per Band D equivalent of £38.51. This is an increase of £5.45 per annum and £0.45 per month (figures are approximate as final figures will be calculated by BMBC).

A £2,400 use of reserves is proposed however, this is not sustainable and future precept increases will be required in order to achieve a balanced budget in the future. It was noted that it is advised to hold 3-12 months of gross expenditure in reserves.

An inflationary increase in rents (3.8% CPI) is proposed.

RESOLVED: that the budget requirement of £9,620 be approved for the financial year 2026/27

RESOLVED: that the precept of £6,250 be approved for the financial year 2026/27

RESOLVED: that the rents be increased by 3.8% CPI

RESOLVED: that use of £2,400 of reserves be approved to achieve a balanced budget in 2026/27

2025/121 – 11. To discuss and decide upon any course of action in relation to Tin Mill Dam Footpath DMMO Appeal

RESOLVED: the Clerk to arrange a meeting with Sarah Ford, BMBC and the Footpaths Sub-Committee.

2025/122 - 12. To receive any reports from the Clerk

None received.

2025/123 - 13. To consider and decide upon any planning applications or consultations received

None received.

2025/124 - 14. Financial Matters

14.1 To receive and note the bank balances up to 30th December 2025:

- Current account £11,660.74
- Business account £ 166.91

14.2 To receive and note a bank reconciliation to 30th December 2025.

RESOLVED: that this be deferred to the February meeting.

14.3 To note the following payments previously authorised:

- Wight Computers (website), £168.00
- Peak & Northern Footpaths Society – PNFS (subscription), £30.00
- Horsfields (Christmas Tree), reimburse Cllr P Watts, £69.00
- Clerk's Salary (01.08.25 – 31.12.25), £1,639.59

14.4 To note the payments made by the Clerk under section 3.2 of financial regulations:

- Yorkshire Local Councils Association - YLCA, induction for Clerks training, £79.00

14.5 To approve the following accounts for payment:

- Green Moor Methodist Church donation for use of the Providence Room:
 - History evening/Barn Owl talk, £70
 - Wreath making , £42

RESOLVED: to approve payments to Green Moor Methodist Church for:

- History evening/Barn Owl talk, £70.00
- Wreath making, £42.00

2025/125 - 15. To receive the monthly financial management report

Cllr P Garrity gave a verbal update with respect to the monthly financial report and the amount in reserves.

2025/126 - 16. To consider any reports of crime in the parish

Other than the matter relating to signage removal reported at agenda item 10, there were no reports of crime in the parish to note.

2025/127 - 17. To receive comments from the Green Moor Sports Club

There were no comments from Green Moor Sports Club.

2025/128 - 18. Any minor items not requiring a decision or items for the next agenda

There were no other minor items or items for the agenda of the next meeting.

Members of the public left the meeting.

2025/129 - 19. Employment Matters – to review the Clerk's Contract of Employment

The Clerk presented the SLCC model contract of employment.

RESOLVED: to approve the Contract of Employment subject to agreed amendments.

The Parish Council thanked the Clerk for her work relating to the recruitment process.

2025/130 - 20. Date and time of the next meeting

The next meeting of the Parish Council is to be held on Monday 9th February 2026 at 7.00pm in the Providence Room, Green Moor Methodist Church.