MINUTES MEETING HUNSHELF PARISH COUNCIL
MONDAY 7th SEPTEMBER,
PROVIDENCE ROOM, GREEN MOOR METHODIST CHURCH 7PM

PRESENT

Councillor K. Austin (chair), Councillor L. Godley (vice chair), Councillor K. Battye, Councillor P. Garrity, Councillor C Driffield

Clerk: Ms. J. Mosley

Members of the Public: Mr P. Allott (Team Green Moor), Louise Driffield (resident)

2026/82 1. Receive apologies and reasons for absence

- Apologies were received from Councillor F. Nixon, Penistone East Ward

2026/83 2. Receive any declarations of interest from Councillors

- There were none received.

2026/84 3. Confirm the minutes of the Meeting of the Parish Council held on 7th September 2026 as a true and correct record

RESOLVED: The minutes were accepted as a true and accurate record.

2026/85 4. Consider any matters arising from the minutes

- It was reported to the meeting that the damaged steps leading from the Delf to New Houses previously reported to the BMBC Rangers on 20th May and again on 18th July had still not been repaired.

RESOLVED: The Clerk to obtain a progress update from BMBC Rangers.

- Councillor Garrity confirmed the Heritage Open Day Pump house opening had unfortunately been cancelled due to potential issues with obtaining adequate insurance from the underwriters at Zurich.

RESOLVED: Councillor Austin to make enquiries with National Mining Museum and similar institutions as to obtaining suitable specialised insurance companies for future events.

- The clerk advised the meeting that there was still an outstanding action to investigate the Fibre Broadband issue with other Town Councillors and Barnsley Metropolitan Borough Council lead for the Tech Town initiative.

RESOLVED: The Clerk to progress this in the forthcoming days

2026/86 5. Consider any action required for damaged fencing on Isle of Skye Land

- The clerk advised the meeting that the issue of the broken fence had been raised with the tenant who had assured that works to repair the fence would be carried out ASAP.

RESOLVED: Clerk to monitor the progress with the tenant in a couple of weeks' time

2026/87 6. Consider Website Accessibility Compliance report and consider website upgrade to provide functionality for Parish councillor email and WCAG compliance

- The Website Accessibility Report, NALC guidance material, advice from Wight Computing and information provided by Councillor Driffield on web site providers was considered and discussed. It was concluded that to become fully compliant with the WGAC 2.2 and have council email accounts for PC Councillors a new PC web site would be required.
  Further advice and information would be needed on the costs and the availability of potential funding via central or local Government schemes.

RESOLVED: Clerk to contact three web providers for information on services provided and initial quotes.

2026/88 7. Receive an update on the Pea Royd (Surveyors) Quarry and agree next steps

- Councillor advised the meeting that the open access signs recently re-erected were still in situ and that it appeared no further incidents to remove them had occurred.

- Councillor Austin advised that an action to obtain an update from the land registry was still outstanding.

RESOLVED: Councillor Austin to contact the land registry for an update.

2026/89 8. Discuss and agree uplift of rent and advertisement for vacant lease for The Outlook

- The meeting was advised that the property owned by the current tenant has been sold subject to contract, it would appear without advertising the option to lease the land owned by the PC.

- The yearly term for lease runs from 1st April to 31st March. It was agreed to wait until the yearly term had expired before considering offering the lease for rent.

- Councillor Austin suggested making initial enquiries into how the land could be utilised to yield the best future return for the Parish Council.

RESOLVED:

- Councillor Austin to ascertain from estate agents Fine and Country if new owners would be interested in leasing the land from 1 April 2027

- Councillor Austin to contact Simon Blythe estate agents to obtain a re valuation of the lands market rental value

- Councillor Driffield to investigate possible alternative uses to generate an income stream for the PC, such as solar panel installation.

2026/90 9. Discuss Parish projects

Discussed and resolved:

- **Roles and responsibilities:** It was suggested the roles of individual PC councillors could be reviewed following the election of Councillor Driffield to the PC

- **Telephone Green / Delf Mews retaining wall:** Councillor Garrity is to write to the owner of the retaining wall re the issue of repairs

- **Comms Strategy:** It was noted that a Comms meeting had not yet been arranged

- **Delf Field:** It was agreed to obtain a price to enlist services of a Pest Control company to address the increasing mole issue

- **Defibrillator:** This would be reviewed in February prior to the expiry date of the Pads and Battery

- **Steel Valley Project:** Decision to defer joining the project until such time as more funds and resources were available

- **Hunshelf Chat:** The next edition had been produced and delivered

2026/91 10. Receive an update from the Subgroups

- **Carol Singers:** No update provided however the invitation for anyone to join the group was given by Councillor Austin

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- **Team Green Moor:** Mr P. Allott advised that maintenance of the footpaths at the Isle of Skye was currently ongoing.
  It was suggested that due to the lawn mowers being in good repair the annual service could be delayed until next year which would assist with this year's budget monitoring.

RESOLVED: To postpone and reschedule the service of the lawn mowers until next financial year.

2026/92 11. Receive any communication from the public

- The clerk advised the meeting of a letter received from David and Wyllan Horsfall, thanking the PC for their good wishes and acknowledgment of their Diamond Wedding Anniversary.

2926/93 12, Receive any planning notifications or consultations and agree any course of action

- No new planning applications have been received this month

- It was suggested that in respect of the BESS Development, a record is maintained of any damage or disruption caused by the work being carried out.

RESOLVED: Councillor Driffield to monitor the situation and report to future meetings.

2026/94 13. Receive the monthly Play Area Inspection Report

- Councillor Driffield provided reports for both August and September. He is to meet with the representative from the parks department on their quarterly playground safety inspection.

- The quote for surface and equipment repairs from Lightmain was presented to the council. It was proposed that a breakdown of costs between surface and equipment repairs be requested and that other quotes be obtained for the cost of surface repairs only.

RESOLVED:

- The clerk to contact Lightmain to obtain breakdown of costs for both surface and equipment repairs

- Councillor Austin to obtain two further quotes for surface repair estimates and update the next meeting.

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2026/95 14 Policies and Procedures

14.1 Review and adoption of the draft Health and Safety Policy

RESOLVED: The Health and Safety policy was formally adopted subject to update and removal of references to Allotments. It was agreed to discuss the compliance and implementation of the policy at later meetings.

2026/96 15 Financial Matters

15.1 To note the following payments previously authorised

14/07/2026	Wight Computers Hunshelf PC 015	IT Support	45.00
20/07/2026	HMRC	PAYE & NI Pay over	96.36
21/07/2026	Bank	Charges	1.00
29/07/2026	J Kerr	Lawnmower Petrol	15.37
29/07/2026	J Mosley (Clerk)	Expenses - Stationery	68.15
29/07/2026	K Austin	Reimburse for print poll cards	14.27
30/07/2026	J Mosley	Clerk Salary (01.07.06 - 31.07.2026)	286.05
20/08/2026	Bank	Charges	2.00
20/08/2026	P Garrity	Reimburse for posts for football field	36.44
30/08/2026	J Mosley (Clerk)	Clerk Salary (01.08.06 - 31.08.2026)	311.75
30/08/2026	D Carrington (Clerk)	Salary back pay for pay rise 01.04.26-30.06.26	34.49

- The clerk advised that payments for backdated uplift in salaries had been made in line with the NALC National Salary award which had been backdated to 1st April for D Carrington and 1st June for J Mosley

RESOLVED: Payments previously approved noted

15.2 To note the following receipts

29/07/2026	Bridge Community Shop	GM Carol Singers General operating fund	150.00

RESOLVED: Receipts noted

15.3 To note and receive the Monthly Financial and Budgeting Reports for month ending August 2026

- Business Current Account Manager as at 29/08/2026 £11,379.83
- Business Money Manager as at 30/07/2026 £168.20

Resolved: Bank balances received and noted, and Bank reconciliation report received and signed by The Chair

- Budget Monitoring report discussed and received

- Offsets to deficits in the budget from reduction in ground maintenance budget from rescheduling of lawn moor service and subscriptions to SLCC were suggested

- Invoice for the payment for cost of Election yet to be received and would likely have to be drawn from reserves

Resolved: To receive and note the Budget Monitoring Report and accept suggested offsets.

2026/97 16 Consider any Crime reports received

- No crime reports had been received during the month.

2026/98 17 Receive comments from the Green Moor Sports Club

- No report received.

2026/99 18 Receive report from the Chair

- No further report was provided to the meeting

2026/100 19 Receive report from the Clerk

- The clerk reported that the previous clerk had provided further refresher training on the budget monitoring reports which had been extremely useful

- It was also reported to the meeting that an invoice for the PC By-Election costs had been sent however there were issues accessing this via the secure sign on portal which had not yet been resolved.

2026/101 20. To consider any minor items not requiring a decision or items to be placed on the next agenda.

- Councillor Battye advised the meeting that an invitation for nominations for the annual Penistone Ward Alliance Awards had been received and that she would complete the forms and submit nominations by the deadline.

2026/102 21. Confirm the next meeting as rescheduled to Monday 19th October 2026.

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