MINUTES MEETING HUNSHELF PARISH COUNCIL
MONDAY 19TH October,
PROVIDENCE ROOM, GREEN MOOR METHODIST CHURCH 7PM

PRESENT

Councillor K. Austin (chair), Councillor L. Godley (vice chair), Councillor K. Battye, Councillor P. Garrity, Councillor C Driffield

Clerk: Ms. J. Mosley

Members of the Public: Councillor A. Burnett (Penistone East), Mrs C. Derrick (Team Green Moor), Mr J. Kerr (Footpaths subgroup), Mr P. Allott (Team Green Moor)

2026/103 1. Receive apologies and reasons for absence

- No apologies were received

2026/104 2. Receive any declarations of interest from Councillors

- There were none received.

2026/105 3. Confirm the minutes of the Meeting of the Parish Council held on 7th September 2026 as a true and correct record

Resolved: The minutes were accepted as a true and accurate record pending slight amendments.

2026/106 4. Consider any matters arising from the minutes

- **Delf Mews retaining wall** - Councillor Garrity has not been able to contact the owner of the Delf Mews in relation to the retaining wall to the private road.

- **Point of order** - A request to amend further wording of the minutes to differentiate between items resolved and those for action.
  Resolved: The clerk to amend moving forward.

- **Website procurement** - Quotes have been received from two website providers.
  Agreed Action: The clerk to add this to November's meeting agenda for consideration.

- **Health and Safety policy** - The implementation of the Health and Safety policy approved at last month's meeting to be discussed at November's meeting.
  Agreed Action: The clerk to add to next month's agenda.

- **Damage to delf steps** - The clerk reported that despite reporting the damage to the delf steps several times, park rangers have still not been to repair these. Councillor Burnett agreed to chase this on behalf of the PC.
  Agreed Action: The clerk to forward Park Rangers email string to Councillor Burnett.

- **Insurance for Pump House –** Councillor Austin had made some enquiries to obtain information for specialist insurance providers with limited response.
  Agreed Action: Councillor Austin to pursue this further.

2026/107 5. Receive an update on the Pea Royd (Surveyors) Quarry and agree next steps

- Councillor Austin advised that a response to the enquiry re the CTI application refusal had not been received from the land registry back in June. Following enquiries with the Land Registry it was retrieved and forwarded to Councillor Austin. This confirmed that a CTI application was not suitable, however advised the PC to consider applying for adverse possession of land. This is an extremely complex area of law, and several criteria must be met before an application can be considered.

- Guidance on the criteria and application is provided in Practice Guidance 4 – Adverse possession of registered land and Practice 5 – Adverse possession of unregistered and registered land where a right to be registered was acquired before 13 October 2003.

- Councillor Austin also advised that more Open Access signs have been removed and that sheep have now been sited onto the field adjoining the land in question.

Agreed Action:

- Clerk to forward Pea Royd Timeline document to Councillor Burnett

- Further enquiries to be pursued with the land registry to register PC as owner of Pea Royd open access land.

- PC to consider Practice 4 and 5 guidance, possibly with the use of AI, with a view to resubmitting an application for ownership of land.

2026/108 6. To receive an update on the meeting with Harmony Energy re BESS development and consider any further action

- Councillor Driffield reported from a meeting he attended with Harmony Energy BESS on 1st October where discussion centred around the work to be undertaken, the timelines and impact on the residents, environment and community. Minuets of the meeting were made available to the PC.

- It was reported that the planned work had been delayed until next year due to National Grid upgrade works to the site. It was envisaged the work would complete by the end of 2028. The initial outline/generic plan of works originally approved had to be refined before the work commenced.

- A Community Benefit fund of maximum £5,000 is available and both the PC and local groups may apply once the construction works have commenced. Tessa Fetcher representative of Harmony energy has agreed to attend future PC meetings to discuss applications, answer queries and provide updates where possible.

Agreed Action: To keep a watchful brief on developments.

2026/109 7. Discuss Parish Projects

Items marked for discussion this month:

- **Website –** this item still outstanding however consideration for procurement of new website may supersede this.

- **Surveyors Quarry –** discussed in another agenda item.

- **Communication Strategy –** a further meeting needs to be arranged.

- **Volunteer Strategy –** This item has now been closed.

- **Footpath Strategy –** a further meeting to be arranged with Barry Tylee and John Kerr from HPC Footpaths group.

- **Defibrillator –** As reported last month, following update from David Rose, item to be reviewed in February.

- **Swift Project –** This item was advertised in the Hunshelf Chat and is now closed.

- **Hunshelf Chat –** Preparation for the next edition has commenced with a deadline of 19th November for submission of articles. Submissions are to be made to the Clerk or Chair.

2026/110 8 Receive an update from Subgroups

Team Green Moor

- **Clearance Work** - An issue was raised with the programming of work undertaken by Vital Facilities who carry out clearance work on behalf of BMBC. An app is available to monitor the scheduling of work so that Team Green Moor personnel

can be in attendance when the work is carried out, however this is not always accurate.
Agreed Action: PC to discuss with representative at Ward Alliance.

- **Playground Hedge –** This is still outstanding.

- **Footpaths on Isle of Skye –** Work to clear the path has not been carried out satisfactorily as there are still overgrown patches.

- **Trees on bad bend –** Overhanging trees on Well Hill have not been addressed which is a dangerous hazard.
  Agreed Action: Councillor Burnett to chase this with BMBC.

- **Molehill issue on Football field –** The owner of the company previously providing continental traps has now retired so further companies using this method are to be contacted by Councillor Austin.

- **Football Field –** At a meeting with Jo Birch from Parks Department, it was confirmed that the field was not constituted as a public liability and that BMBC would not have routinely placed notices of a public risk.
  Agreed Action: Following completion of molehill services, it was agreed to review the next course of action

HEAT

- Councillor Godley provided a schedule of forthcoming HEAT events which are to be published in the next month's edition of the CHAT.

Carol Singers

- Councillor Austin advised the first Carol Book of the season had been sold, and that version 3 will be produced next year.

- The group will meet starting Monday 2nd November between 7pm and 9pm, everyone is welcome.

2026/111 9 Receive any communication from the public

- None received

2026/112 10 Receive any planning notifications or consultations and agree any course of action

- None received.

2026/113 11 Receive the monthly Play Area Inspection Report and consider repairs and itemised quote from Lightmain

- Councillor Driffield met with Jo Birch from BMBC Parks Department during the routine Playground inspection.

- She suggested that only minimal repairs need to be made to the items highlighted in the monthly inspection report and advised that resurfacing work was not required at the current time.

Agreed Action: To purchase required materials to undertake minimal repairs as detailed in the monthly inspection report and seek volunteer to undertake the work.

2026/114 12 Policies and Procedures

- It was reported that a staffing committee meeting is required in November. Councillor Battye is to arrange this with the Clerk.

- The Health and Safety Policy implementation strategy is to be deferred to future meetings.

2026/115 13 Financial Matters

13.1 To note the following payments previously authorised

16/09/2026	Kathryn Austin Expenses	Hunshelf Chat Print	47.85
16/09/2026	Kathryn Austin Expenses	Anniversary Cake	40.00
30/09/2026	Jane Mosley Clerk Expenses	Stationery	22.48
30/09/2026	Jane Mosley Clerk	Sept Salary	294.74

- The clerk provided guidance to the PC on allowable expenses.

Agreed Action: To undertake a voluntary collection to reimburse the PC for anniversary cake expenses.

Resolved: Payments previously approved were noted.

13.2 To note receipts

- Small amounts of bank interest received as shown in bank statement.

13.3 To discuss the By-Election cost and agree funding and payment

- The clerk advised that on 10 September 2026, Barnsley MBC issued an invoice for payment of the cost of the recent By-Election to Hunshelf Parish Council for

£4,140.13 (VAT exempt) to cover the administrative costs of the recent parish by-election to fill a councillor vacancy.

- Councillor Driffield pointed out that this sum represented 66.2% of the council's total 2026/27 parish precept of £6,250.

- Councillor Garity confirmed that payment can be financed by the PC reserves however this would leave the accounts with very little in reserves for the rest of the financial year.

- By-Election costs will need to be factored into future budget planning and precept charges to preserve and support future years PC funding and operational costs.

Agreed Action:

- To produce an article on the By-Election cost for publication in the Hunshelf CHAT.

- Councillor Burnett to contact BMBC and ask for a review of the election fees and request that cost-recovery actions be suspended until the investigation is complete.

13.4 To note and receive the Monthly Financial and Budgeting Reports for month ending September 2026

- Business Current Account Manager as at 30/09/2026 £10,974.75.
- Business Money Manager as at 30/09/2026 £168.56.

Resolved: Bank balances received and noted, and Bank reconciliation report received and signed by the chair.

2026 116 14 Consider any crime reports received

- No reports received.

- It was reported to the meeting that a rural police officer had been sighted recently in the parish, however no crime or issues had been noted.

2026 117 15 Receive comments from Green Moor Sports Club

- It was reported that a heavy goods vehicle had damaged a wall while delivering goods to the club. This has now been repaired.

- Councillor Godley reported that solar panels are to be installed at the club to enable events to run throughout the winter period.

- A report of someone burning old furniture and leaving the debris behind the club was reported to the meeting. This is to be discussed with representatives at the club as it is a Health and Safety issue.

2026 118 16 Receive any update from the Ward Alliance

- Councillor Battye reported that she has attended three meetings since being appointed to the group.

- Funding has been granted to Thurgoland Village Welfare, Oxspring Green Champions, Millhouse Institute, Wortley Rugby Club, Penistone Ageing Well and Millhouse Bowling Club.

- Monies have been approved for training courses which are available for up to twelve people which cover First Aid, Food Hygiene and Manual Handling and are either full or half day courses.

- Planning for these is still at an early stage; however, participants are invited to register their interest with dates still to be arranged.

- There have been thirty-eight nominations for Volunteer Awards, including a couple from Hunshelf Parish. A winner and a runner up have been chosen for each category with the event being held on Thursday evening at Wortley Hall.

- Poppies with Purpose, which is a special Poppy themed Exhibition of Art is to be held at St John's Church, Penistone from 2nd on 14th November. The sales from the event are to raise funds for RBL Poppy Appeal and Church Tower and Clock.

- Penistone Proms is an evening of music, song and spoken word in honour of Poppy Day at 6pm to 10pm on Friday 6th November. Tickets are £12.50 and are available from the church.

2026 119 17 Receive a report from the Chair

- A Plants of the Bible quiz and plants have been donated to the village. TGM and the church to arrange planting in the parish public gardens. Copies of the quiz to be available from the telephone box for visitors, arranged and supported by Team Green Moor who is to supply the necessary fourteen plants. They are to be placed around the village at various locations for participants to find.

Resolved: The PC agreed to give permission for the plants to be placed in various places in the village.

- Councillor Austin advised that enquires had been made with Simon Blyth to revalue the lease for The Outlook and Fine and Country agents are to ask the new owners if they may be interested in leasing the land.

2026 120 18 Receive the report from the Clerk

- The clerk reported that a reminder for the outstanding invoice for the By-election had not yet been received.

- The clerk asked if the PC where happy with the number of forwarding emails for information which were being sent each week.

Resolved: This was agreed as satisfactory.

2026 121 19 To consider any minor items not requiring a decision or items to be placed on the next agenda.

- None were noted.

2026 122 20 Confirm the next meeting as Monday 9th. November 2026.

- Meeting confirmed.